

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – November 17, 2025
Administration Board Room

Call to Order:

Board Vice President Clint Wooten called the meeting to order at 5:00 p.m.

Roll Call:

Roll Call was answered by Directors Jean Fichter (via phone), Glenn Mason, Brent Twyman and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes. Absent was Director Adam Van Der Vliet.

Public Hearing – Sale of Student Project House at 213 W. Sheridan Avenue:

The public hearing was opened at 5:00 p.m. regarding the sale of the student project house at 213 W. Sheridan with the listing price of \$150,000. With no public comment, the hearing was closed at 5:01.

Personnel Requests:

Motion by Director Fichter, seconded by Director Twyman to accept the resignation of Eli Stimson effective 11.13.25. Motion carried unanimously.

Action Items:

Accept Offer of Student Project House at 213 W. Sheridan and 211 W. Sheridan (west ½):

There was an offer of \$150,000 by Sandy Hilding that prompted the scheduling of the public hearing. After publication of the public hearing, two more offers were made. One was for \$160,000 and was contingent on the buyer closing on their current home and one was for \$166,000 contingent on loan acceptance based on appraisal value and loan requirements. After discussion, Director Mason made a motion to accept the initial pre-approved offer of \$150,000 as it met all criteria set forth by the district in the listing of the property and had no contingencies attached. The motion was seconded by Director Fichter. Motion carried unanimously.

Approve First Reading of Board Policies: 104 – Anti-Bullying/Harassment Policy; 211 – Open Meeting; 501.09 – Chronic Absenteeism and Truancy; 503.1 – School Safety Assessment Team; 506.1 – Education Records Access (review only); 507.01 – Student Health and Immunization Certificates; 705.1 – Purchasing-Bidding; 802.02 – Request for Improvements; 802.3 – Emergency Repairs; 804.02 – District Emergency Operations Plans:

Dr. Nelson went through the changes in the board policies. Policy 705.1 needs the limits updated. Director Fichter made a motion to change the limit for the superintendent to authorize purchases without prior board approval and without competitive requests for proposals, quotations, or bids for goods and service to \$15,000; for purchases costing at least \$15,000 and up to \$50,000, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval; and for goods and services exceeding \$50,000, the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. The motion was seconded by Director Mason. Motion carried unanimously.

Director Twyman made a motion to approve the first reading of the policies, seconded by Director Fichter. Motion carried unanimously.

Informational Items:

Next Regular Meeting – December 8, 2025 at 5:00 pm

Adjournment:

Motion by Director Mason, seconded by Director Twyman to adjourn the meeting at 5:20pm. Motion carried unanimously.